TRANSPORTATION DIVISION
Annual LCA Budget Worksheet for Year ______
Local #______ Local Committee of Adjustment #______

SECTION 1 – LCA REVENUE
1a: Number of active, dues paying members (12-month average) ........................................................ ____________
1b: Monthly LCA dues assessment (not to include Local, GCA, Legislative, or Int’l dues) .................... $__________
1c: Average monthly LCA revenue (1a multiplied by 1b) ................................................................. $__________
1d: Total estimated annual LCA revenue (1c x 12 months) .................................................................. $__________

SECTION 2 – LCA SALARIES
2a: Local Chairperson’s *monthly* salary (if established) ............................................................ $__________
2b: *Monthly* salaries paid to other LCA Committeepersons ........................................................ $__________
2c: Total *monthly* salaries paid to LCA Committeepersons (sum of 2a and 2b) ............................... $__________
2d: Total annual salaries paid to Local Committeepersons (2c x 12 months) .................................... $__________

SECTION 3 – LCA LOST TIME AND EXPENSES
3a: Training and education of LCA Committeepersons ................................................................. $__________
3b: Office Supplies ................................................................................................................................. $__________
3c: Mileage paid to Local Committeepersons ....................................................................................... $__________
3d: Lost time claims paid to Local Committeepersons ........................................................................ $__________
3e: Total annual estimate of lost time and expenses ........................................................................ $__________

SECTION 4 – LCA TAXES
4a: Estimated annual tax liability on Local Committeepersons’ salaries (2d x 21%) .............................. $__________
4b: Estimated annual tax liability on compensation for lost time (3d x 21%) ...................................... $__________
4c: Total estimated annual LCA tax liability (sum of 4a and 4b) ....................................................... $__________

SECTION 5 – LCA BUDGET TOTALS
5a: Total estimated annual LCA revenue (as shown in 1d) ............................................................... $__________
5b: Total estimated annual LCA disbursements (sum of 2d, 3e, and 4c) ........................................ $__________
5c: Estimated annual LCA surplus or deficit (5a subtract 5b) ............................................................. *$__________

*Because this number is based on averages and certain assumptions, the Local Committee of Adjustment’s realized surplus or deficit may differ from that which is shown. This worksheet is intended for use as a tool to assist with planning and budgeting the LCA fund, and does not constitute as authorization for any disbursements listed above.